



# MOROTO DISTRICT LOCAL GOVERNMENT

P. O. BOX 4, MOROTO

## BID INVITATION AND PRE-QUALIFICATION TO OFFER WORKS, SUPPLIES & SERVICES FOR FY 2023/2024 PROCUREMENT NOTICE NO.1 /Moro895/PRE/TENDER2023/2024

Moroto District Local Government has received funds from GOU and Development partners and intends to use part of these funds towards the cost of providing works, services & supplies. Moroto District Local Government now invites suitable, interested and eligible firms to provide the following for FY 2023/2024.

### ITEM 1: INVITATION TO BID UNDER OPEN DOMESTIC BIDDING

1	Drilling and Siting of Seven (7) Hand Pump Boreholes in Selected sites and Construction of one Production well	Moro895/2324/Wrks/DWD/00001	UGX 5,280,000
2	Construction of a mini Piped supply water system	Moro895/2324/Wrks/DWD/00002	UGX 4,800,000
3	Rehabilitation of DHO's Office	Moro895/2324/Wrks/PHC/00003	UGX 1,000,000
4	Construction of a Staff House at Kalemungole HCII	Moro895/2324/Wrks/UGIFT/00004	UGX 3,500,000
5	Construction of a Dormitory at Acherer p/s	Moro895/2324/Wrks/DDEG/00005	UGX 1,300,000
6	Supply of Furniture to KDA and Kasimeri P/s	Moro895/2324/Wrks/DG/00006	UGX 1,400,000
7	Construction of a Staff House at Katikekile SSS in Tapac	Moro895/2324/Wrks/SFG/00007	UGX 2,000,000

### ITEM 2: ANNUAL FRAMEWORK CONTRACTS:

S/N	Subject of Procurement	Procurement Ref Number
1	Supply of assorted stationery	Moro895/2324/SUPLS/00001
2	Supply of Tyres and Tubes	Moro895/2324/SUPLS/00002
3	Supply of fuel and lubricants	Moro895/2324/SUPLS/00003
4	Supply of road building and Construction materials	Moro895/2324/SUPLS/00004
5	Maintenance/repairs of District Vehicles & Motor Cycles.	Moro895/2324/SRVCS/00005
6	Supply and delivery of Office Furniture (Office tables, Sofa sets, Chairs, and Filing Cabinets.)	Moro895/2324/SUPLS/00006
7	Supply of office equipment (Computers, photocopiers, Printers, Scanners, projectors etc)	Moro895/2324/SUPLS/00006
8	Hotel and catering services.	Moro895/2324/SRVCS/00007

### ITEM 3: REVENUE COLLECTION:

S/N	Subject of Procurement	Procurement Ref Number	Reserve Price (UGX)
1	Office space to let at Former URA Block	Moro895/2324/SRVCS/00001	3,000,000 Per Month
2	Office space to let at the LC V Chairman residence	Moro895/2324/SRVCS /00002	2,500,000 Per Month
3	Collection of Revenue at Nadunget Market	Moro895/2324/SRVCS /00003	1,680,000 Per Month
4	Collection of Revenue at Nalupakwangak Market	Moro895/2324/SRVCS /00004	840,000 Per Month
5	Collection of Revenue at Elukangor Market	Moro895/2324/SRVCS /00005	1,680,000 Per Month
6	Collection of Revenue at Revenue Check Point at Rupa Sub County	Moro895/2324/SRVCS /00006	3,150,000 Per Month
7	Renting out of Moroto District Sports Club	Moro895/2324/SRVCS /00007	1,000,000 Per Month

### ITEM 4: PREQUALIFICATION:

S/N	Subject of Procurement	Procurement Ref Number
1	Construction of permanent buildings(Teacher's houses, Classrooms, Health Centres, Dormitories, Stores, Office blocks, Cattle crashes, Latrines and Loading ramps)	Moro895/2324/SUPLS/00001
2	Maintenance & Upkeep of buildings/ Renovation)	Moro895/2324/SUPLS/00002

For the following items, bidders must submit quotations for the financial year as the best evaluated will be required to sign a frame work agreement with the district.

- Supply of assorted stationery.
- Supply of Tyres and Tubes.
- Supply of fuel and lubricants
- Hotel and catering services.
- Supply of road building and Construction materials
- Maintenance/repairs of District Vehicles & Motor Cycles.
- Supply of office furniture (Office tables, Sofa sets, Chairs, and Filing Cabinets.)
- Supply of office equipment (Computers, photocopiers, Printers, Scanners etc)

### TERMS & CONDITIONS FOR PRE-QUALIFICATION

Bids must be accompanied by the following documents:

- Name of the firm
- Physical and Postal address including telephone numbers & other contact details (Details of the Director/Firm)
- Certificate of registration/Incorporation together with particulars for registration/Incorporation, memorandum & Article of Association and VAT Certificate
- Certified copy of valid trading license obtained from Moroto district Local Government for the year 2023/2024
- Certified copy of valid Tax clearance certificate for FY 2023/2024
- Company profiles with details of all key personnel, equipment capacity, past company experience in similar field etc.
- Financial status of the firm i.e. Audited accounts/Bank statements for the last 1(One) year.
- Power of attorney to the signatory of the bid
- Organization/company set-up
- Eligibility of company directors
- Each item must be applied separately. Individuals with training and experience in Labour based routine maintenance of roads may apply for routine maintenance of feeder roads

**NOTE: MOROTO DISTRICT LOCAL GOVERNMENT IS NOT BOUND TO AWARD TO THE HIGHEST OR LOWEST BIDDER IN WHATEVER CASE**

- Bidding will be conducted in accordance with the Government of Uganda Public Procurement and Disposal of Public Assets Act 2003 and Local Government PPDA Regulations 2006 and is open to all bidders from Eligible countries.
- Interested Bidders may obtain further information, from Procurement & Disposal Unit-PDU and inspect the bidding documents at the address given below.
- A Complete copy of Bidding Documents in English may be purchased by interested bidders upon payment of a non-refundable fee of UGX: 120,000 (One Hundred Thousand Uganda shillings only) for Tenders (Item 1 and 3)and Revenues, and 70,000 (Fifty thousand Shillings only)for Item 2 and Item 4. The method of payment shall be by Bank to Moroto District General Fund Collection Account No. 6310500017,

at Centenary Bank Moroto Branch. The Documents will be availed to you upon presentation of a receipt from Finance Department to the Procurement and Disposal Unit. No liability will be accepted for loss or late delivery.

- Bids must be delivered to the address below at 6(c) not later than **Friday, 29<sup>th</sup> September 2023 at 11:00am**. All bids must be accompanied by Bid Security in form of Bank Guarantee as indicated in the table above in Uganda Shillings. Late bids shall be rejected. Bids will be opened in the presence of bidders or their representatives who choose to attend at Works Boardroom at **12:00pm**.
- Bid application must be submitted in sealed envelopes and clearly marked "Tender for....." and addressed to the **Chief Administrative Officer, Moroto District Local Government P. O. Box 4, Moroto**
- (a) Bid Documents may be inspected at: **Procurement and Disposal Unit Works and Technical Services Department. P. O. Box 4 Moroto.**  
(b) Bids will be issued from: **District Procurement & Disposal Unit.**  
(c) Bids will be delivered to: **Procurement and Disposal Unit, Moroto District Local Government Works and Technical Services Department.**  
(d) Bid opening: **Moroto District Headquarters, Works Boardroom**

The Planned procurement schedule (subject to changes) is as follows

Activity	Schedule
a) Publish Bid notice	8 <sup>th</sup> September 2023
b) Bid Closing and opening	29 <sup>th</sup> September 2023
c) Bid Evaluation process	5 <sup>th</sup> - 6 <sup>th</sup> October 2023
d) Display and communication of Best Evaluated Bidders notice	13 <sup>th</sup> October 2023
e) Contract Award & Signature	After expiry of Best evaluated Bidder notice

Chelimo Alex  
CHIEF ADMINISTRATIVE OFFICER/MOROTO